

# **BRIERCREST**

## **CM701 Pastoral Theology and Practice** *Course Syllabus*

Instructor: Roger Helland, DMin

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Date: April 25-29, 2016

Time: Monday: 9:00 am – 4:30pm (with breaks and 1-hour lunch)

Tuesday – Thursday: 8:30am – 4:30pm (with breaks and 1-hour lunch)

Friday – 8:30 am – 12:00 noon

3 Credit Hours

### **COURSE DESCRIPTION**

This course will explore the many facets of pastoral ministry from a biblical framework, to equip each student to experience fruitfulness as a pastoral leader within contemporary culture as a shepherd, spiritual guide, theologian, and missional leader. This course will cover the theological foundations of pastoral ministry, the pastor's spiritual and personal life, designing worship services, preaching the Bible and public reading of Scripture, effective leadership with church staff, lay-leaders, and boards, planning, hearing God for discernment and decision-making, pastoral care and spiritual direction, leading effective congregational meetings, managing conflict and change, the pastor as theologian and teacher, administering the sacraments, performing weddings, funerals, baby dedications and special events, and leading a church in missional spirituality and disciple-making, particularly with the challenges and opportunities of those pastoring a smaller church.

### **COURSE OUTCOMES**

1. Feel an enlarged, theologically shaped, passion for and pride in the roles and responsibilities of pastoral ministry with greater confidence and biblical convictions.
2. Have a greater sense of personal call to pastoral ministry, and reliance on the Holy Spirit and hearing God for spiritual leadership, discernment, and decision-making.
3. Commit to ongoing growth in personal and corporate spiritual formation and mission, personal time management and planning, and family priorities.
4. Describe the theological foundations and practices for fruitfulness as a servant leader within the culture as a shepherd, spiritual guide, theologian, and missional leader.
5. State the theological and practical themes and issues in the Pastoral Epistles.
6. Express key values and skills needed to lead well in various areas of pastoral ministry such as worship services, preaching, care, meetings, working with leaders and boards, planning, conflict and change, mission, baptisms, communion, weddings, and funerals.
7. Become intentional as a sensitive and skilled spiritual director and disciple-maker.
8. Preach and teach, and read Scripture publically, with increased clarity and skill.
9. Study a selected area of pastoral leadership for greater effectiveness in that area.
10. Develop a theology and practices for Gospel-oriented, missional pastoral ministry.

## COURSE TEXTBOOKS

Barton, Ruth Haley. *Pursuing God's Will Together: A Discernment Practice for Leadership Groups*. Downers Grove: IVP Books, 2012. (248 pages)

Helland, Roger and Leonard Hjalmarson. *Missional Spirituality: Embodying God's Love From the Inside Out*. Downers Grove: IVP Books, 2011. (232 pages)

Prime, Derek & Alistair Begg. *On Being a Pastor: Understanding Our Calling and Work*. Chicago: Moody Publishers, 2013. (304 pages)

**Also, choose one of the following books depending on your personal need or interest:**

Anderson, Neil T. *Setting Your Church Free: A Biblical Plan for Corporate Conflict Resolution*. Bethany House, 2005.

Arthurs Jeffrey, D. *Preaching With Variety: How To Re-Create the Dynamics of Biblical Genres*. Kregel, 2007.

Barnes, M. Craig. *The Pastor as Minor Poet: Texts and Subtexts in the Ministerial Life*. Grand Rapids: Wm. B. Eerdmans Publishing Co., 2009.

Bierly, Steve. *Help For Small Church Pastor: Unlocking the Potential of Your Congregation*. Zondervan, 1995.

\_\_\_\_\_. *How to Thrive as a Small-Church Pastor*. Zondervan, 1998.

Briggs, J. R. & Bob Hyatt. *Eldership and the Mission of God*. InterVarsity Press, 2015.

Burns, Bob. et. al. *Resilient Ministry: What Pastors Told Us About Surviving and Thriving*. IVP Books, 2013.

Carlson, Kent and Mike Lueken. *Renovation of the Church: What Happens When A Seeker Church Discovers Spiritual Formation*. IVP Books, 2011.

Dever, Mark. *The Deliberate Church: Building Your Ministry on the Gospel*. Crossway, 2005.

Halter, Hugh & Matt Smay. *AND: The Gathered & Scattered Church*. Zondervan, 2010.

Helopoulos, Jason. *The New Pastor's Handbook: Help and Encouragement for the First Years of Ministry*. Baker Publishing, 2015.

Hotchkiss, Dan. *Governance & Ministry: Rethinking Board Leadership*. Alban Institute, 2009.

Keller, Timothy. *Preaching: Communicating Faith in an Age of Skepticism*. Viking, 2015.

McClellan, Dave. *Preaching By Ear: Speaking God's Truth From the Inside Out*. Weaver Book Company, 2014.

McIntosh, Gary L. *There's Hope For Your Church: First Steps to Restoring Health and Growth*. Baker Books, 2012.

Meyer, Keith. *Whole Life Transformation: Becoming the Change Your Church Needs*. IVP Books, 2010.

Nelson, Gary. *Borderland Churches: A Congregation's Introduction to Missional Living*. Chalice Press, 2008.

Pappas, Anthony. ed. *Inside the Small Church: Harvesting the Learnings*. Rowan & Littlefield Publishers, 2001.

Stetzer, Ed. *Comeback Churches: How 300 Churches Turned Around and Yours Can Too*. B & H Publishing, 2008.

\_\_\_\_\_. *Breaking the Missional Code: Your Church Can Become a Missionary in Your Community*. B & H Publishing, 2006.

## **COURSE OUTLINE**

### Monday

Class 1: Theological Foundations of Pastoral Ministry

Class 2: The Pastor's Spiritual and Personal Life

### Tuesday

Class 3: Designing Worship Services, Preaching, and the Public Reading of Scripture

Class 4: Effective Leadership With Church Staff, Lay-leaders and Boards, and Planning

### Wednesday

Class 5: Hearing God, Discernment and Decision-making

Class 6: Pastoral Care, Spiritual Direction, and Missional Spirituality

### Thursday

Class 7: Leading Effective Congregational Meetings, and Managing Conflict & Change

Class 8: Leading Weddings, Funerals, the Sacraments, and Baby Dedications

### Friday

Class 9: Pastor as Theologian and Teacher, and Leading a Disciple-making Church

## COURSE REQUIREMENTS

### **PRE-CLASS (40%)**

**DUE: APRIL 25**

1a. *Spend some time in Prayer, and then Read and View:*

*1 & 2 Timothy and Titus in the English Standard Version or in the New International Version. Read each book all the way through, out loud. Then read all three again a week later, reflectively, all the way through, in the New Living Translation. As you do, jot down notes concerning the key theological and practical themes and issues in each book. Then, read and take notes on an Introduction to each book in the NIV Zondervan Study Bible or ESV Study Bible or similar study Bible. (Note taking for all assignments are for your own research and are not to be handed in).*

Then, read and take notes on Eugene Peterson, "Timothy: Taking Over in Ephesus," and "Titus: Starting Out in Crete," from *The Unnecessary Pastor*, E. Peterson and M. Dawn. <https://www.dropbox.com/s/zkq09rj5fr6eaxw/Eugene%20Peterson%20Timothy27092015.pdf?dl=0> and <https://www.dropbox.com/s/dogc4qt0exmdb2r/Eugene%20Peterson%20Titus.pdf?dl=0>

1b. *Spend some time in Prayer, and then Write:*

Drawing from what you read and reflected on, compose a five-page (1200-1500 words) letter that offers advice to a young pastor who is assigned to a new congregation. Advise the new pastor how he or she and the people in his or her congregation should "conduct themselves or behave in the household of God" according to the Gospel (1 Tim. 3:15).

2a. *Spend some time in Prayer, and then Read:*

Derek Prime and Alistair Begg. *On Being a Pastor: Understanding Our Calling and Work*, Revised and Expanded. Chicago: Moody Publishers, 2004. (310 pages).

Ruth Haley Barton. *Pursuing God's Will Together: A Discernment Practice for Leadership Groups*. Downers Grove: IVP Books, 2012. (248 pages)

2b. *Spend some time in Prayer, and then Write:*

Drawing from your reading and reflections of the two texts above, write a ten-page pastoral training manual that you would use for yourself and your staff that offers key points and practices with brief commentary on each, according to the following format:

- *On Being a Pastor*: Write 7 pages total, half page per chapter (14 chapters in total).
- *Pursuing God's Will Together*: Write 3 pages total, one page that introduces the key foundations for becoming a community of discernment drawn from the Introduction and chapters 1 through 8, and two pages (half page each for chapters 9, 10, 11, 12) that summarizes the practices of discernment reflected in chapters 9, 10, 11, and 12.

**MID-CLASS (10%)****DUE: APRIL 26-29**

- On *Monday* evening view & be prepared to discuss in Tuesday's class (take notes):  
Skye Jethani: "Searching The Scriptures for the Good News." <http://vimeo.com/54863860>
- On *Tuesday* evening read & be prepared to discuss in Wednesday's class (take notes):  
Rev. David John Smith, "Listening To God for Life and Ministry."  
[https://online.ambrose.edu/alliancestudies/dsmith/djs\\_prayer.html](https://online.ambrose.edu/alliancestudies/dsmith/djs_prayer.html)
- On *Wednesday* evening, read & be prepared to discuss in Friday's class (take notes):  
<http://founders.org/fj43/the-pastor-as-theologian/>  
<http://www.crosswalk.com/church/pastors-or-leadership/the-pastor-as-theologian-1392282.html>  
<http://www.crosswalk.com/church/pastors-or-leadership/the-pastors-concentration-1393773.html>
- On *Thursday* evening, read & be prepared to discuss in Friday's class (take notes):  
Alan Roxburgh, "Missional Leadership: Equipping God's People for Mission."  
<https://www.dropbox.com/s/8ou7iyhpf9d1rh3/Alan%20Roxburgh%20Missional%20Leadership.pdf?dl=0>

**POST-CLASS (50%)****DUE: JUNE 30**

1. *Spend some time in Prayer, and then Read:*

Roger Helland & Leonard Hjalmanson. *Missional Spirituality: Embodying God's Love From the Inside Out*. Downers Grove: Downers Grove: IVP Books, 2011. (232 pages)

Provide a half-page answer each from the discussion starters at the end of each chapter: number 1 in chapters 1, 2, and 3, number 3 in chapter 4, number 2 in chapter 5, number 1 in chapters 6, 7, and 8, number 3 in chapter 9, and number 1 in chapter 10.

⇒ **Total = five-pages of answers to discussion starters as per 1, above (15%)**

2. *Spend some time in Prayer, and then Research and Write:*

Write a *ten-page* theology and practice of pastoral ministry paper, that you would use as preparation for ordination or orientation to your pastoral ministry. It must reflect the major contours of the course as an integration of research drawn from the course texts, the video, class discussions and content, and at least five other resources.

Write a *five-page* reflection and application paper based on another book of your choice selected from above, pages 2-3, where you focus on a specific area of your interest or need and apply it directly to you and your work of pastoral ministry in your context.

⇒ **Total = fifteen-page final integrative paper as per 2, above (35%).**

## **BRIERCREST SEMINARY ASSIGNMENT GUIDELINES 2015-16**

All assignments must be sent as one file attachment in Word.doc to the instructor at: [roger@bgcalberta.ca](mailto:roger@bgcalberta.ca) in Times New Roman 12 point font, double-spaced, one-inch margins with the name of the student and the course name and date on the title page, by the due date. All assignments must have proper spelling and grammar checks before being submitted and typed according to proper academic standards and style.

### **SEMINARY CALENDAR**

Students are expected to be aware of the policies that govern course work at Briercrest Seminary, all of which are published in the current Seminary Calendar: <http://briercrest.ca/current/seminary/academics/seminary-calendar/>.

### **ATTENDANCE POLICY**

Students are expected to attend 100% of each modular they register. If this is impossible, arrangements must be made with the course professor. A maximum of 1 full day of class can be foregone. Students should request to withdraw from the course or move the course to an audit if additional time is missed.

### **COURSE SCHEDULES**

Classes begin on Monday at 8:30 a.m. and then 9:00am on the other days, and run for 30 hours through the course of the week. The schedule is determined by the course professor. Students should check the syllabus for specifics. When the syllabus does not state class times, students are responsible to check with the professor prior to making travel plans.

### **ASSIGNMENT SUBMISSION**

All assignments must be submitted no later than eight weeks after the last day of class as stated in the syllabus. The correct due dates will be clearly noted in the syllabus and each faculty member will state in their syllabus how assignments should be submitted. Assignments submitted within a week after the due date will be accepted with a 10 per cent penalty. Refer to the late assignment or the extension policy in the [academic calendar](#).

### **RETURN OF GRADED ASSIGNMENTS**

Professors are expected to return graded assignments within six weeks of the due date. If they fail to do so, students may submit a complaint in writing to the Seminary Academic Dean. If an extension is granted, the professor is no longer obligated to meet this deadline.

### **ACADEMIC HONESTY**

Students are accountable to perform each task according to principles of academic honesty. Please refer to pages 25-26 in the [academic calendar](#) for more information.

### **ACADEMIC ACCOMMODATIONS**

Any student with a disability, injury, or illness who may need academic accommodations should discuss them with the course instructor after contacting the Student Success Centre in person (Room #213), by telephone (1-306-756-3230) or by email ([studentsuccesscentre@briercrest.ca](mailto:studentsuccesscentre@briercrest.ca)).

## RESOURCES

- Anderson, Neil T. *Setting Your Church Free: A Biblical Plan for Corporate Conflict Resolution*. Bethany House, 2005.
- Anderson, Ray S. *Ministry on the Fireline*. InterVarsity Press, 1993.
- Arbinger Institute. *The Anatomy of Peace: Resolving the Heart of Conflict*. Berrett-Koehler Publishers, 2006.
- Arthurs, Jeffrey D. *Devote Yourself to the Public Reading of Scripture: Encountering the Transforming Power of the Well-Spoken Word*. Kregel, 2012.
- \_\_\_\_\_. *Preaching With Variety: How To Re-Crete the Dynamics of Biblical Genres*. Kregel, 2007.
- Baxter, Richard. *The Reformed Pastor*. Banner of Truth Trust, 1979.
- Barton, Ruth Haley. *Strengthening The Soul of Your Leadership: Seeking God in the Crucible of Ministry*. IVP Books, 2008.
- Beeke, Joel R. and Terry D. Slachter. *Encouragement for Today's Pastors: Help From the Puritans*. Reformation Heritage Books, 2013.
- Berkley, James D. ed. *Leadership Handbook of Preaching and Worship*. Baker Books, 1997.
- Bickers, Dennis. *The Healthy Small Church: Diagnosis and Treatment for the Big Issues*. Beacon Hill, 2011.
- Bierly, Steve. *Help For Small Church Pastor: Unlocking the Potential of Your Congregation*. Zondervan, 1995.
- \_\_\_\_\_. *How to Thrive as a Small-Church Pastor*. Zondervan, 1998.
- Blackaby, Henry and Richard. *Spiritual Leadership: Moving People on to God's Agenda, Revised and Expanded*. B & H Books, 2011.
- \_\_\_\_\_. *Hearing God's Voice*. B & H Books, 2002.
- Bridges, Charles. *The Christian Ministry*. Banner of Truth Trust, 1981.
- Bridges, William. *Managing Transitions: Making the Most of Change*. Addison-Wesley Publishing Company, 1991.
- Briggs, J. R. & Bob Hyatt. *Eldership and the Mission of God*. InterVarsity Press, 2015.

- Burns, Bob. et. al. *Resilient Ministry: What Pastors Told Us About Surviving and Thriving*. IVP Books, 2013.
- Callahan, Kennon L. *Small, Strong Congregations: Creating Strengths and Health for Your Congregation*. Jossey-Bass, 2000.
- \_\_\_\_\_. *Effective Church Finances*. HarperSanFrancisco: 1992.
- \_\_\_\_\_. *Giving and Stewardship in an Effective Church*. HarperSanFrancisco: 1992.
- Carlson, Kent and Mike Lueken. *Renovation of the Church: What Happens When A Seeker Church Discovers Spiritual Formation*. IVP Books, 2011.
- Crandall, Ron. *Turnaround Strategies For The Small Church*. Abingdon Press, 1995.
- Dale, Robert D. *Pastoral Leadership*. Nashville: Abingdon Press, 1986.
- Dawn, Marva and Eugene Peterson. *The Unnecessary Pastor: Rediscovering the Call*. Wm. B. Eerdmans Publishing Co., 2000.
- Dever, Mark and Paul Alexander. *The Deliberate Church: Building Your Ministry on the Gospel*. Crossway, 2005.
- Dickson, John. *The Best Kept Secret of Christian Mission: Promoting the Gospel With More Than Our Lips*. Zondervan, 2010.
- Dirks, Morris. *Forming the Leader's Soul: An Invitation to Spiritual Direction*. Soul Formation, 2013.
- Dudley, Carl. *Effective Small Churches in the Twenty-First Century*. Abingdon Press, 2003.
- Easum, Bill. *Leadership on the Other Side: No Rules, Just Clues*. Abingdon Press, 2000.
- \_\_\_\_\_. and Bill Tenny-Brittian. *Effective Staffing for Vital Churches: The Essential Guide for Finding & Keeping the Right People*. Baker Books, 2012.
- Edwards, Gene. *A Tale of Three Kings: A Study in Brokenness*. Tyndale House, 1992.
- Fendall, Lon. et. al. *Practicing Discernment Together: Finding God's Way Forward in Decision Making*. Barclay Press, 2007.
- Fisher, David. *The 21st Century Pastor*. Zondervan, 1996.
- Ford, Lance. *UnLeader: Re-imagining Leadership and Why We Must*. Beacon Hill Press, 2012.
- Gibbs, Eddie. *LeadershipNext: Changing Leaders in a Changing Culture*. IVP Books, 2005.

Gibson, Scott M. *Preaching with a Plan: Sermon Strategies for Growing Mature Believers*. Baker Books, 2012.

\_\_\_\_\_. *Preaching for Special Services*. Baker Books, 2001.

Guder, Darrell. ed. *Missional Church: A Vision for the Sending of the Church in North America*. Wm. B. Eerdmans Publishing Co., 1998.

Hansen, David. *The Art of Pastoring: Ministry Without All the Answers*. Revised. IVP Books, 2012.

Heisler, Greg. *Spirit Led Preaching: The Holy Spirit's Role in Sermon Preparation and Delivery*. B & H Academic. 2007.

Helland, Roger. *Magnificent Surrender: Releasing the Riches of Living in the Lord*. Wipf & Stock, 2012.

Hiestand, Gerald & Todd Wilson. *The Pastor Theologian: Resurrecting an Ancient Vision*. Zondervan, 2015.

Hirsch, Alan. *The Forgotten Ways: Reactivating the Missional Church*. Brazos, 2009.

Hotchkiss, Dan. *Governance and Ministry: Rethinking Board Leadership*. Alban Institute, 2009.

Hull, Bill. *The Disciple-making Pastor*. Revised. Baker Books, 2007.

Johnston, Graham. *Preaching to a Postmodern World: A Guide to Reaching Twenty-First Century Listeners*. Baker Books, 2001.

Keller, Timothy. *Preaching: Communicating Faith in an Age of Skepticism*. Viking, 2015.

\_\_\_\_\_. *Center Church: Doing Balanced, Gospel-Centered Ministry in Your City*. Zondervan, 2012.

London, H.B. & Neil B. Wiseman. *They Call Me Pastor: How to Love the Ones You Lead*. Regal Books, 2000.

Long, Thomas G. *The Witness of Preaching*. 2nd Edition. Westminster John Knox Press, 2005.

MacDonald, Gordon. *Who Stole My Church? What To Do When The Church You Love Tries to Enter the 21<sup>st</sup> Century*. Thomas Nelson, 2007.

Malphurs, Aubrey. *Being Leaders*. Baker Books, 2003.

- \_\_\_\_\_. *Leading Leaders: Empowering Church Boards For Ministry Excellence*. Baker Books, 2005.
- McClellan, Dave. *Preaching By Ear: Speaking God's Truth From the Inside Out*. Weaver Book Company, 2014.
- McLean, Max. *Unleashing the Word: Rediscovering the Public Reading of Scripture*. Zondervan, 2009.
- Meyer, Keith. *Whole Life Transformation: Becoming the Change Your Church Needs*. IVP Books, 2010.
- Nelson, Alan E. *Spirituality & Leadership: Harnessing the Wisdom, Guidance, and Power of the Soul*. NavPress, 2002.
- Nelson, Gary V. *Borderland Churches: A Congregation's Guide to Missional Living*. Chalice Press, 2008.
- Nelson's Ministers Manual*. Thomas Nelson, 2003.
- Nouwen, Henri. *In the Name of Jesus: Reflections on Christian Leadership*. Crossroad, 1988.
- O'Brien, Brandon J. *The Strategically Small Church: Intimate, Nimble, Authentic, and Effective*. Bethany House, 2010.
- Oden, Thomas. *Pastoral Theology: Essentials of Ministry*. HarperOne, 1983.
- Osborne, Larry. *Sticky Teams: Keeping Your Leadership Staff on the Same Page*. Zondervan, 2010.
- Peterson, Eugene H. *The Pastor: A Memoir*. HarperOne, 2011.
- \_\_\_\_\_. *The Contemplative Pastor: Returning to the Art of Spiritual Direction*. Wm. B. Eerdmans Publishing Co., 1993.
- \_\_\_\_\_. *Under The Unpredictable Plant: An Exploration in Vocational Holiness*. Wm. B. Eerdmans Publishing Co., 1992.
- \_\_\_\_\_. *Five Smooth Stones for Pastoral Work*. Wm. B. Eerdmans Publishing Co., 1992.
- \_\_\_\_\_. *Working the Angles: The Shape of Pastoral Integrity*. Wm. B. Eerdmans Publishing Co., 1987.
- Purves, Andrew. *Reconstructing Pastoral Theology: A Christological Foundation*. Westminster John Knox Press, 2004.
- Ray, David. *The Indispensable Guide for Smaller Churches*. Pilgrim Press, 2009.

- \_\_\_\_\_. *Smaller Churches: Real Possibilities for Hard Times*. Maine Authors Publishing, 2015.
- Rendle, Gil and Alice Mann. *Holy Conversations: Strategic Planning as a Spiritual Practice for Congregations*. The Alban Institute, 2003.
- Rice, Howard. *The Pastor as Spiritual Guide*. Upper Room Books, 1998.
- Rinehart, Stacy T. *Upside Down: The Paradox of Servant Leadership*. NavPress, 1998.
- Robinson, Haddon W. *Biblical Preaching: The Development and Delivery of Expository Messages*. 3rd Edition. Baker Academic, 2014.
- Sanders, Oswald J. *Spiritual Leadership*. Moody Press, 1994.
- Smith, Gordon T. *The Voice of Jesus: Discernment, Prayer, and the Witness of the Spirit*. IVP Books, 2003.
- \_\_\_\_\_. *Beginning Well: Christian Conversion & Authentic Transformation*. InterVarsity Press, 2001.
- Spener, Philip Jacob. *Pia Desideria*. Fortress Press, 1964.
- Spurgeon, C. H. *Lectures to My Students*. Zondervan, 1980.
- Steinke, Peter. L. *Congregational Leadership in Anxious Times*. The Alban Institute, 2006.
- Stowell, Joseph M. *Shepherding the Church*. Moody Press, 1997.
- Vanhoozer, Kevin and Owen Strachan. *The Pastor as Public Theologian: Reclaiming a Lost Vision*. Baker Academic, 2015.
- Veech, Guthrie. *Christian Minister's Manual*. Standard Publishing, 2012.
- Wagner, E. Glenn. *Escape from Church, Inc.* Zondervan, 1999.
- Weems, Lovett. *Church Leadership: Vision, Team, Culture, Integrity*. Revised Edition. Abingdon Press, 2010.
- Wiersbe, David W. *The Dynamics of Pastoral Care*. Baker Books, 2000.
- Willard, Dallas. *Hearing God: Developing a Conversational Relationship with God*. IVP Books, 2012.
- \_\_\_\_\_. *The Great Omission: Reclaiming Jesus's Essential Teachings on Discipleship*. HarperOne, 2006.
- Willimon, William. *Pastor: The Theology and Practice of Ordained Ministry*. Abingdon, 2002.